Proposal to Host Outdoor Church Service at Silverlakes Park

The intent of this proposal is to seek permission for congregants of Harvest Christian Fellowship to gather at Silverlakes Park on May 31st (Pentecost Sunday). Expected attendance could be as many as 8,000 people. This plan takes into consideration CDC guidelines that have been proposed across federal, state and local government agencies.

On May 10th, Harvest hosted a successful drive-in church service on campus with up to 2,000 cars over three services. More than 300 volunteers, all observing social distancing protocols, helped organize and serve attendees. The trained volunteers assisted attendees in following one-way ingress and egress parking, served boxed Danish and coffee, and assured that all people remained in their cars for the duration of the one-hour service. Local police were on hand to assist with traffic. People observed the service on large video panels and listened via a local am radio frequency. No complaints of non-observance of social distancing protocols were made.

The May 31st plan would be a second phase form of gathering for the church at a facility of more than 130 acres. We propose utilizing the massive outdoor grass field at Silverlakes, consisting of more than 800,000 square feet, to create a social distancing grid where families and individuals could gather in marked 12x12 pods. Each pod would be limited to four people. Families of more than four would be required to use multiple pods. If 10,000 people were to show up, only half of the 800,000 square feet would need to be used.

Below are the protocols we would seek to enforce.

- Email members of the church asking for an RSVP at least 24 hours in advance to help with service preparations…
- Email “Pre-service” guidelines…Hygiene protocols that comply with CDC guidelines…
- Supply masks, PPE, and hand sanitize at every entry…
- Employ local law enforcement to assist with traffic and code enforcement…

Advice that will be emailed and displayed through social media for prospective attendees

- Invitees will be told to confirm that nobody planning to attend is known to have had any contact with known COVID-19 confirmed cases.
- Invitees we be told: If sick…STAY HOME… Online services will continue…
- Elderly and At-Risk individuals will be encouraged to continue self-isolation in home…
- Invitees will be encouraged to do a home temperature check…
- Invitees will be encouraged to use restroom facilities prior to leaving home…
- Invitees will be encouraged to wash clothes prior and after attending service…
- Invitees will be advised to bring facial coverings and gloves…
- Invitees will be encouraged to avoid personal physical contact while at the service…
- Invitees will be encouraged to bring lawn chairs, blankets and easy ups that fit within social distancing pods…
- Spaced parking will be provided to assure social distancing space…
- Physical touching of door handles, etc., will be prohibited…
- No materials will be handed out…
**ADDITIONAL**

**Service Schedule**
We are planning for a single service scheduled to begin at 9:00am and fully intend for the service to end by 10:30am. We would advise our congregation to begin arriving as early as 8:00am. By stretching the arrival time over a 1-hour period, we hope to minimize any large groups from arriving at the same time.

**Food Service (OPTIONAL)**
We are request permission to contract local food truck vendors to be on site before and after the service. We would request assistance from the staff at SilverLakes to acquire vendors who are vetted by the city and whom they have used in the past at other event and park related activities. We would ensure the vendors have a plan for social distancing while patrons are in line (6’ marker) with ample space between each other to provide a safe area for patrons to wait for their orders.

This is only an option that we feel will enhance the event. But is not a requirement of our Church Service. Should the city of Norco or County of Riverside prefer we not have them, we would graciously comply.

**Seating Plan**
(see maps titled “SilverLakes May 31 Seating Map Overview and Pod View”)
Safety is our single most important priority for this service. We have consulted with local and county officials in the planning of this event. As the state’s social distancing recommendation of 6’ is still in place, we came up with a safe seating plan to fit their requirements.

We will create 12’X12’ (144sqft) areas we are calling PODS, which the staff at SilverLakes has kindly agreed to help us mark off with paint or chalk. We will advise our congregation that these PODS are to only be shared with Family Groups. We will cluster 6 of these PODS into POD GROUPS, will have an usher assigned to 4 of them to ensure all regulations are followed. As you can see on the map, we also created walking lane to prevent anyone from walking through another party’s POD. This is all part of our attempts a maintaining proper distancing amongst our guests.

EventBrite on-line registration will be our primary check in/pre-seating system. This will allow us to communicate with all registrants leading up to the service and real-time monitoring of the crowd size.

**Parking Plan Details**
(see map titled “SilverLakes May 31 Parking Map”)
In an attempt to minimize overcrowding, it is our plan to utilize all 5 parking lots shown on the map in a simultaneously fashion. Upon entry to the facility, we will use both Eastbound entry lanes and split cars at the end of the driveway, forcing all vehicles in the North lane to turn North and those in the South lane to turn South.

Northbound traffic will be directed to use Parking Lot 1 and 5, while Southbound traffic will be directed to Parking Lot 2 and 3. We will utilize Parking Lot 4 for production, volunteers and staff.

All parking lots will be managed by parking volunteer from our church who do this on a weekly basis.
Social Distancing and Safety Regulations

It is our position to impose the most current Social Distancing and Safety requirements on our congregation. We will be in direct and constant communication with local officials leading up to the service. This will include up to date regulations on the use of masks, and the need for temperature testing. We will do whatever is require on May 31st.

We will require all staff and volunteers to also follow these regulations. This include parking lot teams, usher teams, greeting teams, stage and production team. Regardless of the local regulation, we will require all staff to maintain 6’ of social distancing space when possible. We will discourage any groups from congregating unless a safe distance can be established.